



West Manatee Fire & Rescue District

Memorandum

Date: May 10, 2022

To: West Manatee Fire & Rescue Board of Commissioners

From: Jalex Beghtel, Finance Clerk

Subject: Resolution #2022-02 Budget Amendment 2021-2022 Fiscal Year

Overview

The District's final audited financial statements for the year 2020-2021 were presented at the April 19th, 2022 meeting. The 2021-2022 budget requires being amended to reflect the final audited balance forwards.

It has also been recommended that we do amendments to eliminate the debt owed by West Manatee Fire & Rescue on Station 1, located at 407 67th Street West, Bradenton, Florida 34209.

Attached is a completed detailed budget that was approved on September 7th, 2021 and outlining the increases/decreases for certain line items. In the revenue section, we have increased the amount of Taxes, Fees and Funds that we are expected to receive for the year. There were also reimbursements that were not budgeted for that we received, so those were included as well.

The expenses were updated to reflect reduced wage expectations for reserves and chaplains, reduced training expectations and reduced utility expectations based on current year-end projections. The main area of change was in the Debt Services category. The debt services expenses increased in the amount of \$758,193.74 for the purpose of paying off the debt owed on Station 1. Funds were reduced from our Unassigned Fund to assist in this payoff.

Recommendation

West Manatee Fire Rescue District staff recommends adoption of Resolution #2022-02 Fiscal Year 2021-2022 Budget Amendment.

WEST MANATEE FIRE & RESCUE DISTRICT

RESOLUTION 2022-02

FISCAL YEAR 2021-2022 BUDGET AMENDMENT

A RESOLUTION OF THE WEST MANATEE FIRE & RESCUE DISTRICT OF MANATEE COUNTY, FLORIDA, ADOPTING AND AMENDING A FINAL BUDGET FOR FISCAL YEAR 2021-2022, AND PROVIDING FOR AN EFFECTIVE DATE.

WHEREAS, the Board of Commissioners for the West Manatee Fire and Rescue District on September 7, 2021, adopted Fiscal Year 2021-2022 Budget following a public meeting as required by Florida Statute 200.065; and,

WHEREAS, the Board of Commissioners for the West Manatee Fire and Rescue District on August 17, 2022, held a public meeting as required by Florida Statute 200.065; and

WHEREAS, the Board of Commissioners for the West Manatee Fire and Rescue District set forth the appropriate and revenue estimate for the Amended Budget for Fiscal Year 2021-2022 in the amount of \$9,120,980.74.

NOW, THEREFORE, BE IT RESOLVED by the Board of Fire Commissioners of the West Manatee Fire and Rescue District of Manatee County, Florida, that:

1. The Budget Amendment for Fiscal Year 2021-2022 is adopted.
2. This resolution shall take effect immediately upon its adoption.

Passed and duly adopted with a quorum present and voting at a public hearing this 17th day of May 2022.

Lawrence Jennis, Chair

Robert Bennett, Vice-Chair

David Bishop, Jr., Commissioner

George Harris, Commissioner

Attested by: _____
Al Robinson, Secretary/Treasurer

(Seal)

West Manatee Fire Rescue District

FISCAL YEAR 2021-2022

BUDGET AMENDMENT

RESOLUTION 2022-02

Income	Budget	Increase Decrease Change	Amended Total
Accounts Taxes, Fees, Funds			
2000	Tax Receipts	\$ 7,881,220.00	\$ 7,881,220.00
2003	Miscellaneous	\$ 1,500.00	\$ 2,000.00
2005	Inspection Fees	\$ 5,000.00	\$ 12,000.00
2006	Grants	\$ 5,000.00	\$ 5,000.00
	Total Taxes, Fees, Funds	\$ 7,892,720.00	\$ 7,900,220.00
Accounts Interest			
2011	Interest - Tax Receipts	\$ -	
2012	Interest	\$ 15,000.00	\$ 15,000.00
	Total Interest	\$ 15,000.00	\$ 15,000.00
Accounts Reimbursement			
2019	Retiree Insurance Reimbursement	\$ 50,000.00	\$ 150,000.00
2020	Insurance Reimbursement	\$ -	\$ 19,000.00
2021	EMS Reimbursement	\$ 36,000.00	\$ 36,000.00
2022	Supplemental Comp Reimbursement	\$ 21,240.00	\$ 21,240.00
2025	Tax Excess Fee Reimbursement	\$ 42,000.00	\$ 42,000.00
2027	Miscellaneous Reimbursement	\$ 1,500.00	\$ 15,500.00
2028	FEMA Reimbursement	\$ -	\$ -
2034	Sale of Surplus Property	\$ -	\$ -
5002	Cell Tower Lease	\$ 53,827.00	\$ 53,827.00
	Total Reimbursement	\$ 204,567.00	\$ 337,567.00
	Budgeted Use of Unassigned Reserves	\$ 110,000.00	\$ 868,193.74
	Total Revenue	\$ 8,222,287.00	\$ 9,120,980.74

West Manatee Fire Rescue District

FISCAL YEAR 2021-2022
BUDGET AMENDMENT
RESOLUTION 2022-02

EXPENSES

Budget

Wages and Benefits				
3000	Salaries	\$ 3,398,685.96		\$ 3,398,685.96
3001	FLSA/Overtime	\$ 456,866.76		\$ 456,866.76
3003	Education	\$ 24,600.00		\$ 24,600.00
3004	Longevity Pay	\$ 159,160.50		\$ 159,160.50
3005	Retirement Health Savings	\$ 99,946.72		\$ 99,946.72
3006	Reserve Pay	\$ 45,000.00	\$ (15,000.00)	\$ 30,000.00
3007	FICA/Medicare	\$ 331,880.52		\$ 331,880.52
3009	Workers Compensation	\$ 145,000.00		\$ 145,000.00
3010	Health Insurance	\$ 840,000.00		\$ 840,000.00
3011	Administrative Uniforms	\$ 5,000.00		\$ 5,000.00
3012	Operations Uniforms	\$ 16,000.00		\$ 16,000.00
3013	FRS	\$ 29,600.33		\$ 29,600.33
3014	CH175	\$ 1,049,724.90		\$ 1,049,724.90
3015	General Retirement	\$ 17,669.56		\$ 17,669.56
3016	Compensated Expenses	\$ 40,000.00		\$ 40,000.00
3017	Commission Honorarium	\$ 18,000.00	\$ (3,000.00)	\$ 15,000.00
3019	Retiree Insurance	\$ 50,000.00	\$ 100,000.00	\$ 150,000.00
	Total Wages and Benefits	\$ 6,727,135.25		\$ 6,809,135.25
Maintenance				
3100	Building Maintenance	\$ 40,000.00		\$ 40,000.00
3102	Office Equipment Maintenance	\$ 15,000.00		\$ 15,000.00
3103	Vehicle Maintenance	\$ 80,000.00		\$ 80,000.00
3104	Communication Equip. Maintenance	\$ 10,000.00	\$ 31,500.00	\$ 41,500.00
3105	General Equipment Maintenance	\$ 4,000.00		\$ 4,000.00
3106	Rescue/Medical Maintenance	\$ 6,500.00		\$ 6,500.00
3107	Firefighting Maintenance	\$ 5,000.00		\$ 5,000.00
3108	USAR Maintenance	\$ 5,000.00		\$ 5,000.00
3109	Special Team Maintenance	\$ 2,000.00		\$ 2,000.00
3110	SCBA Maintenance	\$ 2,000.00		\$ 2,000.00
3111	Protective Gear Maintenance	\$ 16,000.00		\$ 16,000.00
	Total Maintenance	\$ 185,500.00		\$ 217,000.00
Insurance				
3200	General Property/Vehicles	\$ 80,000.00		\$ 80,000.00
	Total Insurance	\$ 80,000.00		\$ 80,000.00
Training				
3300	General Training	\$ 20,000.00	\$ (10,000.00)	\$ 10,000.00
3301	Education Incentive	\$ 27,000.00	\$ (5,000.00)	\$ 22,000.00
3302	Seminars & Conferances	\$ 25,000.00		\$ 25,000.00
3304	Training Aids & Supplies	\$ 4,500.00		\$ 4,500.00
3305	Commissioner Training & Conferances	\$ 2,500.00		\$ 2,500.00
	Total Training	\$ 79,000.00		\$ 64,000.00
Office Expenses				
3400	Postage	\$ 1,300.00		\$ 1,300.00
3401	Printing	\$ 500.00		\$ 500.00
3402	Advertising	\$ 2,000.00		\$ 2,000.00
3403	Subscriptions	\$ 450.00		\$ 450.00
3404	Legislative	\$ 500.00		\$ 500.00
3405	Dues	\$ 7,500.00		\$ 7,500.00
	Total Office Expenses	\$ 12,250.00		\$ 12,250.00

West Manatee Fire Rescue District

FISCAL YEAR 2021-2022 BUDGET AMENDMENT RESOLUTION 2022-02

Supplies			
3500	Office Supplies	\$ 8,000.00	\$ 8,000.00
3501	Station Supplies	\$ 5,500.00	\$ 5,500.00
3502	Medical Supplies	\$ 31,000.00	\$ 31,000.00
3503	Small Tools and Minor Equipment	\$ 10,000.00	\$ 23,800.00
3505	Firefighting Supplies	\$ 10,000.00	\$ 10,000.00
	Total Supplies	\$ 64,500.00	\$ 88,300.00
Utilities			
3600	Fuel	\$ 53,000.00	\$ 53,000.00
3601	Telephone/Cell/Pagers/Imobile	\$ 30,000.00	\$ (9,000.00)
3602	Electric	\$ 38,000.00	\$ (5,000.00)
3603	Water/Sewer/Garbage	\$ 20,000.00	\$ 20,000.00
	Total Utilities	\$ 141,000.00	\$ 127,000.00
Fire Prevention			
3700	Fire Prevention	\$ 2,000.00	\$ 2,000.00
3701	Education Materials	\$ 7,500.00	\$ 7,500.00
3702	Codes	\$ 2,000.00	\$ 2,000.00
3703	Public Education/Open Houses	\$ 4,500.00	\$ 4,500.00
	Total Fire Prevention	\$ 16,000.00	\$ 16,000.00
Special Services			
3900	Accounting Services	\$ 32,000.00	\$ 32,000.00
3901	Tax Collector	\$ 236,436.60	\$ 236,436.60
3902	Legal Services	\$ 35,000.00	\$ 35,000.00
3903	Contract Services	\$ 180,000.00	\$ 205,000.00
3905	Medical Expenses	\$ 30,000.00	\$ 30,000.00
3906	Rent	\$ -	\$ -
	Total Special Services	\$ 513,436.60	\$ 538,436.60
Miscellaneous			
4100	Miscellaneous	\$ 22,316.43	\$ 7,200.00
4101	Grant Expenditures	\$ -	\$ -
4102	Cadet Expenses	\$ -	\$ -
4103	Emergency Management	\$ 5,000.00	\$ 5,000.00
	Total Miscellaneous	\$ 27,316.43	\$ 34,516.43
Capital Outlay			
6000	Capital Expenses	\$ 150,000.00	\$ 150,000.00
	Total Capital Outlay	\$ 150,000.00	\$ 150,000.00
Debt Service			
6200	Interest	\$ 29,576.54	\$ 2,571.22
6201	Principal	\$ 196,572.18	\$ 755,622.52
	Total Debt Service	\$ 226,148.72	\$ 984,342.46
Total Expenses		\$ 8,222,287.00	\$ 9,120,980.74
	Restricted Fund Balance Per Audit	\$ 259,398.00	\$ (12,478.00)
	Unassigned Fund Balance Per Audit	\$ 1,296,287.00	\$ (278,235.00)



Beaufort Gazette
 Belleville News-Democrat
 Bellingham Herald
 Bradenton Herald
 Centre Daily Times
 Charlotte Observer
 Columbus Ledger-Enquirer
 Fresno Bee

The Herald - Rock Hill
 Herald Sun - Durham
 Idaho Statesman
 Island Packet
 Kansas City Star
 Lexington Herald-Leader
 Merced Sun-Star
 Miami Herald

el Nuevo Herald - Miami
 Modesto Bee
 Raleigh News & Observer
 The Olympian
 Sacramento Bee
 Fort Worth Star-Telegram
 The State - Columbia
 Sun Herald - Biloxi

Sun News - Myrtle Beach
 The News Tribune Tacoma
 The Telegraph - Macon
 San Luis Obispo Tribune
 Tri-City Herald
 Wichita Eagle

AFFIDAVIT OF PUBLICATION

Account #	Order Number	Identification	Order PO	Amount	Cols	Depth
22630	258687	Print Legal Ad - IPL0071980		\$63.18	1	53 L

Attention: Julie Kichar
 WEST MANATEE FIRE & RESCUE
 701 63RD ST W
 Bradenton, FL 34209-2349

**WEST MANATEE FIRE & RESCUE DISTRICT BOARD OF COMMISSIONERS
 PUBLIC HEARING 2021-2022
 BUDGET AMENDMENT**

Notice is hereby given that the Board of Commissioners ("Board") of the West Manatee Fire and Rescue District ("District") will hold a public hearing on Tuesday, May 17, 2022, at 6:00 p.m. or as soon thereafter as the matter may be heard at West Manatee Fire & Rescue District located at 701 63rd St. W., Bradenton, FL. The purpose of the hearing is to hear testimony for amending the 2021-2022 budget. Following the public hearing, a regular business meeting of the Board will be held.

No stenographic record by a certified court reporter is made of this meeting. If any person desires to appeal any decision of the Board of Fire Commissioners or of any other board of commission of the District, that person will need to ensure that a verbatim record of the proceedings is made, which record includes the testimony and evidence upon which the appeal is to be based, (F.S. 286.0105).

The West Manatee Fire & Rescue District does not discriminate on the basis of race, color, national origin, sex, religion, age, or disability status in employment or in the provision of services F.S. 286.011(6). Disabled individuals may receive special accommodation in services on two (2) working days' notice by calling Kaitlyn Wright, Administrative Assistant, at 761-1555 ext. 503 between 7:00 a.m. and 5:00 p.m., Monday through Thursday F.S.286.26(1).

Lawrence Jennis, Chairman
 BOARD OF FIRE COMMISSIONERS
 WEST MANATEE FIRE & RESCUE DISTRICT
 05/08/2022
 IPL0071980
 May 8 2022

**THE STATE OF TEXAS
 COUNTY OF DALLAS**

Before the undersigned authority personally appeared Ryan Dixon, who, on oath, says that she is a Legal Advertising Representative of The Bradenton Herald, a daily newspaper published at Bradenton in Manatee County, Florida; that the attached copy of the advertisement, being a Legal Advertisement in the matter of Public Notice, was published in said newspaper in the issue(s) of:

No. of Insertions: 1
 Beginning Issue of: 05/08/2022
 Ending Issue of: 05/08/2022

**THE STATE OF FLORIDA
 COUNTY OF MANATEE**

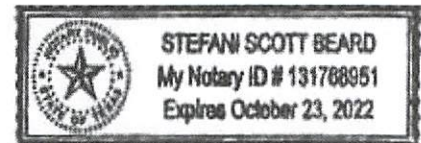
Affidavit further says that the said publication is a newspaper published at Bradenton, in said Manatee County, Florida, and that the said newspaper has heretofore been continuously published in said Manatee County, Florida, each day and has been entered as second-class mail matter at the post office in Bradenton, in said Manatee County, Florida, for a period of one year next preceding the first publication of the attached copy of advertisement; and affiant further says that she has neither paid nor promised any person, firm or corporation any discount, rebate, commission or refund for the purpose of securing this advertisement for publication in the said newspaper.

Ryan Dixon

Sworn to and subscribed before me this 9th day of May in the year of 2022

Stefani Beard

Notary Public in and for the state of Texas, residing in Dallas County



Extra charge for lost or duplicate affidavits.
 Legal document please do not destroy!