WEST MANATEE FIRE & RESCUE DISTRICT COMMISSION BUDGET WORKSHOP

Minutes of April 16, 2019
Administration Building

The work session began at 5:00 p.m. with the following members present: David Bishop, Larry Jennis, Randy Cooper, Al Robinson and George Harris.

Chief Sousa stated that he had B.C. Rigney and staff work on the budget presentation. Administrative Finance Clerk Setefano started with a review of the mid-year budget variance. She stated that all income and expenses are on target for mid-year.

Setefano then went over a review of rates between various district's as presented last year. The slides were showing a commercial building and then a residential home.

- B.C. Rigney started a review of our upcoming budget projections for the next two years. He stated that we have the contract in place, so projection personnel services shouldn't change too much. Chief Sousa stated that the CH175 pension costs are driven by performance and how well it does.
- B.C. Rigney next reviewed the capital outlay. He stated that in the 19/20 year we will need to replace E131 on the island as it has hit 15 years. We are estimating about \$650,000 for this. The administration building has sold so we are now looking at the replacement. The goal for this building is to be case hardened, energy efficient and zero debt at the end. Rigney stated he has reached out to the island cities and trying to look at a location that can also serve as a sub emergency operations center. We are also looking at utilizing impact fees for this. Chairman Bishop inquired about the intent since there still is the Manatee County EOC, would this be a localized own hardened facility that we can use and to be used post events that the island municipalities could come in as well. Commissioner Robinson asked why we would want to do this. Chief Sousa stated we sold the administration building to accomplish getting rid of the debt; to downsize and the building was not designed for wind load and if there was a hurricane, we wouldn't be able to occupy the building. We need to have some sort of a hardened facility and we have already built out our three stations and there is no property left at those locations to put an administration building. Commissioner Robinson inquired as to why we would want a hardened building. Chief Sousa stated that in an event of a hurricane we have to continue operations. Commissioner Robinson stated that these are all what ifs. Commissioner Cooper stated in the event of a hurricane we will be having others using the building as well. Commissioner Robinson stated there hasn't been a major storm on the island for 100 years. Commissioner Harris stated that having been a firefighter and been through hurricanes and running an emergency operations center out of a fire station is highly impractical; almost impossible. Commissioner Jennis stated that all those constituents on the island are also our constituents. Chairman Bishop stated we are in the preventative business; we must be prudent with our decision process. Chief Sousa stated we are not just building it for the hurricane. Chairman Bishop stated we will take this topic to the regular meeting as we are running low on time. B.C. Rigney stated the remaining capital outlay is the Station 3 remodel for \$150,000, Station Alerting for about \$90,000 and miscellaneous capital. B.C. Rigney then reviewed the revenue. We would be using reserves for the capital outlay.

B.C. Rigney then reviewed the revenue growth. We stated that last year we did a 2 and 2. The current Personal Income Growth (PIG) is 5.8%. Every expense calculated was basing it on a 2% increase.

Commissioner Jennis stated that staff did a great job on the presentation with the right amount of detail. Commissioner Cooper stated that he doesn't think we need to fund the administration fully out of reserves, we could take a partial loan.

Chairman Bishop adjourned the meeting at 6:0	00 p.m.	(Seal)
Chairman Page 1	Secretary	

April 16, 2019

WEST MANATEE FIRE & RESCUE DISTRICT COMMISSION REGULAR MEETING

Minutes of April 16, 2019 Administration Building

The meeting was called to order at 6:08 p.m. with the following members present: David Bishop, Randy Cooper, George Harris, Larry Jennis and Al Robinson. The Pledge of Allegiance was followed by a moment of silence and the oath. Chairman Bishop announced that anyone wishing to provide public comment on any of the agenda items should fill out a Comment Card located at the table by the door and hand them in to the Chief.

CHANGES TO AGENDA: Chairman Bishop added New Business A) Future Capital Outlay Expenses and New Business B) Informal Discussion on Guiding Staff on Direction of Assessment Rates

PUBLIC COMMENTS: None

CONSENT AGENDA: Chairman Harris motioned to pull the March 2019 budget variance from consent agenda for further consideration; seconded by Commissioner Robinson; motion passed unanimously. Commissioner Jennis motioned to approve remaining consent agenda; seconded by Commissioner Harris; motion passed unanimously.

COMMUNICATIONS: Letter of thanks from Manatee County EMS Division Chief for BC Rigney participating in their hiring assessment for a District Chief.

CARRIED FROM CONSENT AGENDA: Commissioner Cooper asked what changed. BC Rigney stated that variance report that was submitted was a year end projection that was assigned to finance and dates were not correct. This should have been the actual variance report and was updated to reflect this with correct dates. Commissioner Harris motioned to approve replaced budget variance; seconded by Commissioner Cooper; motion passed unanimously.

OLD BUSINESS:

- A. Administration Building Update: Chief Sousa stated this was complete and recommends pulling it from old business.
- B. Cortez Old Fire Station: Chief Sousa stated that the deed was sent to the attorney and he recommends for us to do a quit claim deed to remove the stipulations. Commissioner Harris motioned to direct our attorney to clear the stipulations in the deed of the F.I.S.H. property in Cortez; seconded by Commissioner Jennis. Discussion followed. Commissioner Robinson stated he doesn't see giving away any assets. Chairman Bishop stated that he understands his point as we are giving up leverage; leverage usually means something in return. We don't own the property, but we have rights to what it can be used for. Commissioner Cooper stated that F.I.S.H. owns, but we have stipulations. Chairman Bishop stated that we have a future interest. Commissioner Jennis stated he hates to give away. Commissioner Harris stated that with this conversation he has decided to withdraw his motion; Commissioner Jennis withdrew his second. The Chairman directed staff to bring back more information concerning this. (aerial photo, photo's inside/outside, list of pro's and con's)
- C. Contract Services with other Fire District's: Commissioner Harris stated there was nothing to report at this time.
- D. Station 3 Remodel: Chief Sousa stated that he has researched Manatee Counties process for finding architects and engineering consultants. A request has been sent to our attorney to see if we can utilize that bid to piggyback off theirs. Chairman Bishop stated this is typically a CCNA agreement. Instead of us spinning all our efforts, we can piggyback off county governments. It's a very good idea.

WEST MANATEE FIRE & RESCUE DISTRICT COMMISSION REGULAR MEETING

Minutes of April 16, 2019
Administration Building

NEW BUSINESS:

- A. Future Capital Outlay Expenses: Chairman Bishop stated that this discussion is a continuation from the workshop. Commissioner Robinson would like to know what the goals for a new building are. Commissioner Harris stated if we are going to build an administration building, he would like some assurances that it could be converted into a substation if and when as a County we decide to merge some more of these fire districts. Commissioner Jennis stated he can agree with both, but if we needed to dispose of the building it would be just offices like the other building and be a saleable building. Commissioner Cooper stated that our immediate needs are for an admin/emergency operations center. We need to look at our immediate future needs and how to serve our community. Commissioner Harris thinks it would be wise if staff could paint what happens if we get a direct hit from a hurricane and how an EOC would directly benefit and impact WMFR alone and not with any other municipalities. After much discussion it was decided that a workshop would be scheduled prior to next month's meeting.
- B. Informal Discussion on Guiding Staff on Direction of Assessment Rates: Chairman Bishop stated that the last slide at the workshop showed 2%. Commissioner Jennis stated that 2% is very reasonable and the presentation was well done. Commissioner Cooper stated that it wouldn't hurt to look at a range of ½% below and ½% high to get an idea of what we are looking at. 2% is well below the PIG. Commissioner Harris stated he likes 2% but no more and likes that we are quite a bit under our neighboring fire district's. Commissioner Robinson inquired as to how much it amounts to. BC Rigney stated it is about \$145,000. Commissioner Robinson stated no, why label us as raising rates for \$145,000. Chairman Bishop stated for staff to work on 2%, ½% low, ½% up, 0% and a blended rate.

CHIEF'S REPORT: BC Rigney sated that we will be having the public hearing for fire assessment rates at next month's meeting. We will be having the Lieutenant promotional testing next week. We have 7 candidates and 3 slots available. The audit report should possibly be presented at next month's meeting. The quarterly pension board meeting will be on Thursday, April 25th at 9:00 a.m.

COMMISSIONER'S COMMENTS: Chairman Bishop would like to see if audit presentation could be started at 5:45 next month if ready; Commissioner Robinson stated that staff did a great job today, he also attended Barrier Island meeting yesterday and significant items are that we will be getting 2 big bridges and there will be roundabouts at Publix and City Beach, can we live with that with the big trucks. Commissioner Harris wanted to know if we are working with FDOT concerning the new bridges and asked if there is anything imperative for June meeting that must be addressed. Could this be added to next month agenda for consideration. Commissioner Cooper gave compliments to staff and a reminder about Sunshine Law class on May 23rd. Chairman Bishop kudo's to staff. With being board liaison for events he stated that he understands that Chief Sousa would like a low-key retirement ceremony, however he believes in the pomp and circumstance to acknowledge the retirement of current Chief and acknowledgement of incoming Chief. Glad to be a part of this and we will be doing it right.

NEXT MEETING: Tuesday, May 21, 2019 at 5:00 p.m. at Administration building for workshop, followed by regular meeting at 6:00 p.m.

ADJOURNMENT:	Chairman Bishop adjourned the meeting at 7:11 p.m.	(Seal)
Chairman	Secretary	

Manatee County Fire Commissioners Association

5200 26th St West

Bradenton, FL 34207

Minutes of the quarterly meeting held on January 28, 2019

North River Fire District

- A request to silence all cell phones was made by Commissioner Cooper
- 2. Pledge of Allegiance: Conducted
- 3. **Call to Order and Roll Call:** The meeting was called to order at 6:31PM. District representatives present: CHFR, EMFR, NRFD, PFD, SMFR, TEFD, WMFR.
- 4. Public Notice Verification: This was verified by President Cooper.
- 5. **Election of New Officers:** President Rick Findlay, VP Mike Browning, Secretary Derek Foss, Treasurer Randy Cooper
- 6. Public Comments: None
- 7. Correspondence: Condolence card sent to Carol Asa from TEFD
- 8. **Approval of Minutes:** A motion was made to approve minutes by Commissioner Dalton 2nd by Commissioner Lawson. Motion carried.
- 9. **Treasurers Report:** Commissioner Cooper presented the Treasurers Report with a balance of \$2835.62 Noted future expenses; public notices \$83, Sunbiz renewal \$61.
- 10. Old Business: None
- 11. **New Business:** Meeting dates & locations; 4/1/19 @ SMFR, 7/1/19 @ WMFR (possibly canceled), 10/7/19 @CHFR, 1/27/20 @ NRFD. A motion was made by Commissioner Lawson & a 2nd by Commissioner Cena. Motion carried.

12. Chief's Comments:

- a. <u>CHFR</u> Received new aerial apparatus, 110' Pierce Ascendant w/bucket, 219 is fully in service. Hired 6 new FF's, 3 increased overall staffing through a SAFER grant. Looking into a State grant to replace old training tower "Fort Rescue".
- b. <u>EMFR</u> Building a new station in the area of Lorraine Rd. and Covenant Way. This will become St. 8. Ordered 2 new tankers (similar to NRFD's), new fire boat, and hired 4 new FF's, 3 positions increased overall staffing.

- c. <u>NRFD</u> Hired 4 new FF's. Discussed having an ADA compliant website, MC Govt. was recently sued because their website wasn't ADA compliant. On 2/1/19 was a retirement ceremony for Chief Cluey.
- d. <u>WMFR</u> On 3/27/19 a retirement ceremony will be held for Chief Losek. Purchased new SCBA's with a grant. Fireboat 10-7 due to damage that occurred during a rescue call.
- e. <u>SMFR</u> Discussed the upcoming MC COG meeting and having a presence of Fire Chiefs and Commissioners. Chief Whitehurst stated this was also discussed at the Fire Chief's Assn. meeting.
- 13. **Commissioner Comments:** Commissioner Cena stated that a lot of good information would be presented at Aprils meeting. Changed the title of this section from "Board comments" to "Commissioner Comments".
- 14. Future Meetings: This was completed in "New Business".
- 15. Adjournment: 7:33pm
- 16. Show and Tell: None

Respectfully submitted, Derek Foss - Secretary

West Manatee Fire Rescue April 30, 2019 Treasurers Report

CHECKING: Beginning Balance Tax Receipts Deposits Tax Collector Excess Fees Interest Earned on Checking Interest Earned on Tax Receipts Transfers in Transfers out Expenditures/CD Purchases Ending Balance as of April 30, 2019 IMPACT FEE FUND: Beginning Balance Deposits Expenditures/Service Charges Interest earned Ending Balance as of April 30, 2019 FL CLASS ASSIGNED FUND: Beginning Balance	\$185,585.88 \$338,585.27 \$18,908.36 \$0.00 \$341.11 \$0.00 \$500,000.00 \$0.00 -\$682,790.03 \$360,630.59 \$49,851.08 \$1,500.00 \$0.00 \$52.00 \$51,403.08	MONEY MARKET ACCOUNT: Beginning Balance Deposits Transfers in Transfers out Expenditures/Service Charges Interest earned Ending Balance as of April 30, 2019 UNASSIGNED FUND: Beginning Balance Deposits/Withdrawls Interest earned Ending Balance as of April 30, 2019 ASSIGNED FUND: Beginning Balance Deposits/Withdrawls Interest earned Ending Balance Deposits/Withdrawls Interest earned Ending Balance as of April 30, 2019 FL CLASS IMPACT FUND: Beginning Balance	\$3,079,678.49 \$0.00 \$0.00 -\$500,000.00 \$0.00 \$2,746.25 \$2,582,424.74 \$791,111.16 \$855,930.51 \$1,633.54 \$1,648,675.21 \$2,421,502.79 \$0.00 \$2,487.85 \$2,423,990.64
Beginning Balance Deposits/Withdrawls	\$2,030,903.44 \$0.00	Beginning Balance Deposits/Withdrawls	\$335,099.09 \$0.00 \$717.38
Interest earned Ending Balance as of April 30, 2019	\$4,347.84 \$2,035,251.28	Interest earned Ending Balance as of April 30, 2019	\$335,816.47
TOTAL FUNDS AS OF April 30, 2019	<u>\$9,438,192.01</u>		
St 1 Building Loan Payoff Amount 04/30/2019	\$1,333,871.49 \$1,333,871.49	General Fixed Assets 2016/2017 Audit Land Construction in Process Buildings & Improvements Machinery & Equipment	\$642,669.00 \$0.00 \$5,856,611.00 \$1,583,982.00 \$8,083,262.00

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West Manatee Fire and Rescue CHECKBOOK REGISTER REPORT Bank Reconciliation

Page: 1

User ID: asetefano

Ranges: From: Checkbook ID First

To: Last Last Last

From: Number First 4/1/2019 Date First Type

To: Last 4/30/2019 Last

Sorted By: Date

Description

User-Defined 1

First

First

Include Trx: Reconciled, Unreconciled, Voided

Checkbook ID	Description		User-Defined	. 1	Current Bala	ance 	
Number	Date	Туре	Paid To/Rcvd From R	econciled	Origin	Payment	Deposit
CASH	SAVINGS ACCOUN		;		\$2,582,42	4.74	
XFR000005333	4/1/2019		Transfer To CHECKING		CMXFR00000564	\$300,000.00	
XFR000005348	4/15/2019	XFR	Transfer To CHECKING	Yes	CMXFR00000565	\$200,000.00	40 746 05
INT000005367	4/30/2019	INT	Reconciliation Adjustment	Yes	CMADJ00001003		\$2,746.25
3 Transac	tion(s)						
CHECKING	OPERATING ACCO	UNT			\$181,91	4.68	
XFR000005333	4/1/2019	XFR	Transfer From CASH	Yes	CMXFR00000564		\$300,000.00
39960	4/3/2019	CHK	Adams Tank & Lift, Inc.	Yes	PMCHK00001360	\$2,006.22	
39961	4/3/2019	CHK	Alan Jay Fleet Sales	Yes	PMCHK00001360	\$55,751.94	
39962	4/3/2019	CHK	Bill, Derek	Yes	PMCHK00001360	\$168.00	
39963	4/3/2019	CHK	Bright House	Yes	PMCHK00001360	\$209.90	
39964	4/3/2019	CHK	City of Holmes Beach	Yes	PMCHK00001360	\$224.30	
39965	4/3/2019	CHK	D&D Garage Doors	Yes	PMCHK00001360	\$2,289.00	
39966	4/3/2019	CHK	Fire Brigade	Yes	PMCHK00001360	\$270.00	
39967	4/3/2019	CHK	Frontier Communications	Yes	PMCHK00001360	\$466.94	
39968	4/3/2019	CHK	Holmes Beach Hardware	Yes	PMCHK00001360	\$73.26	
39969	4/3/2019	CHK	Jasinski, Rich	Yes	PMCHK00001360	\$168.00	
39970	4/3/2019	CHK	Manatee County	Yes	PMCHK00001360	\$1,498.10	
39971	4/3/2019	CHK	Manasota Flooring Inc.	Yes	PMCHK00001360	\$7,874.83	
39972	4/3/2019	CHK	Frank Meola	Yes	PMCHK00001360	\$150.00	
39973	4/3/2019	CHK	O'Kelly	Yes	PMCHK00001360	\$168.00	
39974	4/3/2019	CHK	SHI	Yes	PMCHK00001360	\$1,484.04	
39975	4/3/2019	CHK	Staples	Yes	PMCHK00001360	\$166.37	
39976	4/3/2019	CHK	Suburban	Yes	PMCHK00001360	\$1,125.00	
39977	4/3/2019	CHK	Suncoast Professional	Yes	PMCHK00001360	\$1,108.20	
39978	4/3/2019	CHK	Verizon Ipads-Cells	Yes	PMCHK00001360	\$464.39	
39979	4/3/2019	CHK	Waste Pro	Yes	PMCHK00001360	\$116.54	
39980	4/3/2019	CHK	Ronnie Washington	Yes	PMCHK00001360	\$150.00	
DAJ000005328	4/3/2019	DAJ	457 PP 04/03/19	Yes	CMTRX00002384	\$20,884.90	
DAJ000005329	4/3/2019	DAJ	401 PP 04/03/19	Yes	CMTRX00002384	\$524.35	
DAJ000005330	4/3/2019	DAJ	Roth PP 04/03/19	Yes	CMTRX00002384	\$946.50	
DAJ000005331	4/3/2019	DAJ	RHS PP 04/03/19	Yes	CMTRX00002384	\$5,027.52	
DAJ000005332	4/3/2019	DAJ	EFTPS PP 04/03/19	Yes	CMTRX00002384	\$31,564.20	
DAJ000005341	4/3/2019	DAJ	correction for RHS pp 0403	319 Yes	CMTRX00002387	\$0.05	
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DD0000000000000000	19137 4/3/2019	CHK	Payroll Check	Yes	UPRCC00000712	\$1,568.93	
DD0000000000000000	19138 4/3/2019	CHK	Payroll Check	Yes	UPRCC00000712	\$1,171.14	
DD000000000000000	19139 4/3/2019	CHK	Payroll Check	Yes	UPRCC00000712	\$1,919.07	
DD00000000000000	19140 4/3/2019	CHK	Payroll Check	Yes	UPRCC00000712	\$1,982.13	
DD000000000000000	19141 4/3/2019	CHK	Payroll Check	Yes	UPRCC00000712	\$1,389.62	
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DD000000000000000000000000000000000000	19145 4/3/2019	CHK	Payroll Check	Yes	UPRCC00000712	\$1,815.63	
DD000000000000000000000000000000000000	19146 4/3/2019	CHK	Payroll Check	Yes	UPRCC00000712	\$2,067.16	
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West Manatee Fire and Rescue CHECKBOOK REGISTER REPORT Bank Reconciliation

Page:

2 User ID: asetefano

Checkbook ID

Description

User-Defined 1

Current Balance

	Description		User-Delined 1				
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DD00000000000000193	153 4/3/2019	CHK	Payroll Check	Yes	UPRCC00000712	\$2,110.82	
DD000000000000000193	154 4/3/2019	CHK	Payroll Check	Yes	UPRCC00000712	\$2,764.58	
DD000000000000000193		CHK	Payroll Check	Yes	UPRCC00000712	\$1,586.82	
DD00000000000000193	156 4/3/2019	CHK	Payroll Check	Yes	UPRCC00000712	\$1,910.78	
DD0000000000000019	157 4/3/2019	CHK	Payroll Check	Yes	UPRCC00000712	\$1,834.89	
DD0000000000000019	158 4/3/2019	CHK	Payroll Check	Yes	UPRCC00000712	\$1,838.01	
DD0000000000000019		CHK	Payroll Check	Yes	UPRCC00000712	\$1,328.34	
DD0000000000000019		CHK	Payroll Check	Yes	UPRCC00000712	\$1,030.31 \$2,007.75	
DD0000000000000019		CHK	Payroll Check	Yes	UPRCC00000712	\$2,007.73 \$2,007.73	
DD00000000000000019		CHK	Payroll Check	Yes	UPRCC00000712	\$2,323.33 \$2,323.33	
DD0000000000000019		CHK	Payroll Check	Yes	UPRCC00000712	۶۷,۷۵۵.7۵ دی ۵۵6 ۵5	
DD0000000000000019		CHK	Payroll Check	Yes	UPRCC00000712	\$2,090.00 \$2,090.00	
DD0000000000000019		CHK	Payroll Check	Yes	UPRCC00000712	\$2,009.24 \$2,650.60	
DD00000000000000019		CHK	Payroll Check	Yes	UPRCC00000712	φ2,030.09 61 011 00	
DD00000000000000019		CHK	14/1011 0110011	Yes	UPRCCUUUUU / 12	\$1,011.30	
DD00000000000000019	168 4/3/2019	CHK	Payroll Check	Yes	UPRCCUUUUU712	\$1,343.30 \$1,750.31	
DD00000000000000019	169 4/3/2019	CHK	Payroll Check	Yes	UPRCC00000712	\$1,752.21	
DD00000000000000019		CHK	Payroll Check	Yes	UPRCCU0000712	\$1,220.10	
DD0000000000000019		CHK	Payroll Check	Yes	UPRCCUUUUU712	\$1,403.03 \$2,720.02	
DD00000000000000019		CHK	Payroll Check	Yes	UPRCC00000712	92,120.92 61 201 61	
DD0000000000000019		CHK	Payroll Check	Yes	UPRCCUUUUU/12	\$1,294.04 \$2,100.40	
DD0000000000000019		CHK	Payroll Check	Yes	UPRCCUUUUU / 12	φ2,109.40 ¢2,207.05	
DD0000000000000019		CHK	Payroll Check	Yes	UPRCCUUUUU / 12	92,201.33 61 771 60	
DD0000000000000019		CHK	Payroll Check	Yes	UPRCC00000712	¢1 762 70	
DD0000000000000019		CHK	Payroll Check	Yes	UPRCC00000712	\$2,02.75	
DD00000000000000019		CHK	Payroll Check	Yes	UPRCC00000712	\$422.83	
DD0000000000000019		CHK	Payroll Check	Yes	UPRCC00000713	\$193.93	
DD00000000000000019		CHK	Payroll Check	Yes Yes	UPRCC00000713	\$193.93	
DD0000000000000019		CHK	Payroll Check	Yes	UPRCC00000713		
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IAJ00005334	4/3/2019	IAJ	Deposit 04/03/19	Yes	CMTRX00002385		\$6,634.67
39959	4/5/2019	CHK	Payroll Check	Yes	UPRCC00000711	\$1,333.48	
39981	4/10/2019		A1 Fingerprinting & Drug Sc.	r Yes	PMCHK00001361	\$60.00	
39982	4/10/2019		Atlantic Relocation Systems		PMCHK00001361	\$33.30	
39983	4/10/2019		At Your	Yes	PMCHK00001361	\$367.00	
39984	4/10/2019		Bill, Derek	Yes	PMCHK00001361	\$100.00	
39985	4/10/2019		Bradenton Herald	Yes	PMCHK00001361	\$63.18	
39986	4/10/2019		Bright House	Yes	PMCHK00001361	\$38.00	
39987	4/10/2019		Clark	Yes	PMCHK00001361	\$450.00	
39988	4/10/2019		CyberlinkASP	Yes	PMCHK00001361	\$462.60	
39989	4/10/2019		Home Depot	Yes	PMCHK00001361	\$264.43	
			Lynch Oil Company	Yes	PMCHK00001361	\$390.93	
	4/10/2019	CHK	LYTICH OLL COMPANY	100	THOMICOUTSOI		
39990 39991	4/10/2019 4/10/2019		MCUD	Yes	PMCHK00001361	\$1,094.13 \$2,691.66	

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West Manatee Fire and Rescue CHECKBOOK REGISTER REPORT Bank Reconciliation

Page:

3 User ID: asetefano

Checkbook ID

Description

User-Defined 1

Current Balance

Checkbook ID			User-Defined 	1	Current Ba	 	
Number	Date	Туре	Paid To/Rcvd From R	econcile	d Origin 	Payment 	Deposit
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39994	4/10/2019	CHK	Ogletree Deakins	Yes	PMCHK00001361	\$256.50	
39995	4/10/2019	CHK	Andrew Powers	Yes	PMCHK00001361	\$361.91	
39996	4/10/2019	CHK	Richards Plumbing Repair	Yes	PMCHK00001361 PMCHK00001361	\$109.20	
39997	4/10/2019	CHK	Sams Club Smarsh, Inc.	Yes Yes	PMCHV00001301	9103.20	
39998	4/10/2019		Smarsn, Inc.	Ves	PMCHK00001361	\$160.00 \$46.15 \$38,519.00	
39999	4/10/2019 4/10/2019		TECO Yellowfin Yachts LLc Deposit 04/10/19	Yes	PMCHK00001361	\$38,519.00	
40000	4/10/2019		Denosit 04/10/19	Yes	CMTRX00002388	Notificate (Proceedings 30 200000)	\$2,527.42
YEROOOO05342	4/15/2019		Transfer From CASH	Yes	CMXFR00000565		\$200,000.00
IAJ000005342 XFR000005348 DAJ000005350	4/16/2019		March Tax receipt commissi	on Yes		\$10,471.71	4040 056 00
IAJ000005349	4/16/2019		March Tax Receipt BoundTree Bright House City of Brad	Yes	CMTRX00002390 PMCHK00001362	*****	\$349,056.98
40001	4/17/2019		BoundTree	Yes	PMCHK00001362	\$425.86	
40002	4/17/2019		Bright House	Yes	PMCHK00001362	\$39.84	
40003	4/17/2019		City of Brad	Yes	PMCHKUUUU1362	\$100.00 \$701.13 \$680.00 \$51.80	
40004	4/17/2019		FPL France Lawn Care Inc. LegalShield Lynch Oil Company	Yes	PMCHKUUUU1302	\$701.13	
40005	4/17/2019		France Lawn Care Inc.	res	PMCHKUUUU1302	\$51.80	
40006	4/17/2019		LegalShield	ves	PMCHK00001302	\$1,381.92	
40007	4/17/2019		Marlin Business	Yes	PMCHK00001362	\$124.61	
40008	4/17/2019 4/17/2019		Marlin Business MCUD Pesco Energy Andrew Powers	Yes	PMCHK00001362	\$124.61 \$18.51 \$29.10 \$319.43	
40009 40010	4/17/2019		Pesco Energy	Yes	PMCHK00001362	\$29.10	
40010	4/17/2019		Andrew Powers	Yes	PMCHK00001362	\$319.43	
40012	4/17/2019		Kichar Julie	Yes	PMCHK00001362	\$236.50	
40013	4/17/2019		Stevens & Stevens Inc.		PMCHK00001362	\$136.50	
40014	4/17/2019		CTREAMT.THE	Yes	PMCHK00001362	\$136.50 \$300.00 \$1,108.20	
40015	4/17/2019	CHK	Suncoast Professional	Yes	PMCHK00001362	\$1,108.20	
40016	4/17/2019		TargetSolutions	Yes	PMCHK00001362	\$5,460.00	
40017	4/17/2019		Vitas, Vil	Yes	PMCHK00001362 CMTRX00002389 CMTRX00002389	\$1,822.50 \$5,431.94	
DAJ000005343			457 - PP 04/17/19	Yes	CMTRXUUUU2389	\$946.50	
DAJ000005344	4/17/2019		TargetSolutions Vitas, Vil 457 - PP 04/17/19 Roth - PP 04/17/19 RHS - PP 04/17/19	Yes Yes	CMTRX00002389	\$1,061.05	
DAJ000005345	4/17/2019		401 - PP 04/17/19	Yes	CMTRX00002303	\$524.35	
DAJ000005346 DAJ000005354	4/17/2019 4/17/2019		Service Charge April 2019		CMTRX00002393	\$524.35 \$10.00 \$0.04 \$2,087.37	
	4/17/2019		correction for RHS PP 04/	18/ Yes	CMTRX00002394	\$0.04	
	19199 4/17/2019		Pavroll Check	Yes	UPRCC00000714	\$2,087.37	
	19200 4/17/2019		Payroll Check Payroll Check Payroll Check	Yes	UPRCC00000714	\$1,773.30	
DD00000000000000	19201 4/17/2019	CHK	Payroll Check	Yes	UPRCC00000714	\$1,496.97	
DD00000000000000	19202 4/17/2019	CHK	Payroll Check	Yes		\$2,207.66	
	19203 4/17/2019		Payroll Check	Yes	UPRCC00000714	\$1,611.97	
	19204 4/17/2019		Payroll Check	Yes	UPRCC00000714	\$1,608.86 \$1,106.89	
	19205 4/17/2019		Payroll Check	Yes	UPRCC00000714 UPRCC00000714	\$1,865.96	
	19206 4/17/2019		Payroll Check	Yes Yes	UPRCC00000714	\$1,527.66	
)19207 4/17/2019)19208 4/17/2019		Payroll Check Payroll Check	Yes	UPRCC00000714	\$1,529.86	
)19208 4/17/2019		Payroll Check	Yes	UPRCC00000714	\$2,067.16	
	19210 4/17/2019		Payroll Check	Yes	UPRCC00000714	\$2,296.88	
	19210 1/17/2019		Payroll Check	Yes	UPRCC00000714	\$1,494.42	
	19212 4/17/2019		Payroll Check	Yes	UPRCC00000714	\$1,377.85	
	19213 4/17/2019		Payroll Check	Yes	UPRCC00000714	\$2,351.51	
	19214 4/17/2019		Payroll Check	Yes	UPRCC00000714	\$1,939.22	
)19215 4/17/2019		Payroll Check	Yes	UPRCC00000714	\$1,456.54	
)19216 4/17/2019		Payroll Check	Yes	UPRCC00000714	\$3,115.12 \$2,764.58	
)19217 4/17/2019		Payroll Check	Yes	UPRCC00000714	\$2,764.36	
)19218 4/17/2019		Payroll Check Payroll Check	Yes Yes	UPRCC00000714 UPRCC00000714	\$1,910.78	
)19219 4/17/2019		Payroll Check	Yes	UPRCC00000714	\$2,276.55	
)19220 4/17/2019)19221 4/17/2019		Payroll Check	Yes	UPRCC00000714	\$2,012.34	
	019222 4/17/2019		Payroll Check	Yes	UPRCC00000714	\$1,790.75	
	019223 4/17/2019		Payroll Check	Yes	UPRCC00000714	\$1,778.51	
	019224 4/17/2019		Payroll Check	Yes	UPRCC00000714	\$2,587.33	
DD000000000000000000000000000000000000	019225 4/17/2019	CHK	Payroll Check	Yes	UPRCC00000714	\$1,910.22	

5/1/2019 System: User Date: 5/1/2019

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West Manatee Fire and Rescue CHECKBOOK REGISTER REPORT Bank Reconciliation

Page:

User ID: asetefano

Checl	kbook	ID

User-Defined 1

Current Balance

Checkbook ID	Description		User-Defined 1		Current	Balance	
Number	Date	Туре	Paid To/Rcvd From Reco	onciled	Origin	Payment	Deposit
DD00000000000000019		CHK		Yes	UPRCC00000714 UPRCC00000714 UPRCC00000714	\$2,393.58	
DD000000000000000019		CHK	Payroll Check	Yes	UPRCC00000714	\$2,009.25	
DD0000000000000019		CHK	Payroll Check	Yes	UPRCC00000714	\$2,650.68	
DD0000000000000019			Payroll Check	Yes	UPRCC00000714	\$2,072.12 \$1,723.07 \$1,395.72	.5
DD0000000000000019		CHK	Payroll Check	Yes	UPRCC00000714	\$1,723.07	
DD000000000000019		CHK		Yes	UPRCC00000714	\$1,395.72	
DD000000000000019		CHK		Yes	IIPRCC00000714	\$1.777.74	
DD000000000000019	9233 4/17/2019	CHK		Yes	UPRCC00000714 UPRCC00000714 UPRCC00000714 UPRCC00000714	\$1,483.83	
DD00000000000019		CHK	Payroll Check	Yes	UPRCC00000714	\$2,728.92	
DD000000000000019		CHK		Yes	UPRCC00000714	\$1,294.63	
DD00000000000019		CHK	1	Yes	UPRCC00000714	\$2,189.41	
DD000000000000019			Payroll Check	Yes	UPRCC00000714	\$2,650.87	
DB000000000000019			Payroll Check	Yes	UPRCC00000714 UPRCC00000714 UPRCC00000714	\$2,230.08	
DD000000000000019			Payroll Check	Yes	UPRCC00000714	\$2,068.35 \$2,654.59	
DD00000000000001			Payroll Check	Yes			\$8,319.88
IAJ000005352	4/17/2019		Deposit 04/17/19	Yes	CMTRX00002392		40,313.00
DAJ000005347	4/19/2019		EFTPS - PP 04/17/19	Yes	CMTRX00002389	ACCORD 1000 1000 1000 1000	
2 × 1	4/19/2019		FRS April 2019	Yes	CMTRX00002391 PMCHK00001363	\$2,147.84	
40018	4/24/2019		AFLAC	No	PMCHK00001363	\$60,797.92	
40019	4/24/2019		BCBS Of Fl	No	PMCHKUUUU1303	\$4,500.00	
40020	4/24/2019		Cedar Hammock	Yes	PMCHK00001303	\$270.00	
40021	4/24/2019		Clark	No	PMCHK00001363	\$270.00 \$199.30	
40022	4/24/2019		Crowder Bros	Yes	PMCHK00001363 PMCHK00001363 PMCHK00001363	\$2,362.50	
40023	4/24/2019		Dye, Deitrich Event Managers LLC	Yes No	PMCHK00001363	\$300.00	
40024	4/24/2019			Yes	PMCHK00001363		
40025	4/24/2019		First Bankcard FPL	Yes	PMCHK00001363		
40026	4/24/2019		Manson Bolves Donaldson	No	PMCHK00001363		
40027	4/24/2019		MES - Florida	Yes	PMCHK00001363	Tarrella Company Company	
40028	4/24/2019		Palma Sola Presbyterian Chur		PMCHK00001363		
40029	4/24/2019 4/24/2019		Principal Dental	Yes	PMCHK00001363		
40030 40031	4/24/2019		Salem Trust	Yes			
40031	4/24/2019		Staples	Yes	PMCHK00001363 PMCHK00001363	\$190.36	
40032	4/24/2019		Ten-8	No	PMCHK00001363		
40034	4/24/2019		Verizon Ipads-Cells	Yes	PMCHK00001363		
40035	4/24/2019		North River Fire District	Yes	PMCHK00001364		
IAJ000005357	4/24/2019		deposit 04/24/19	Yes	CMTRX00002395		\$1,426.39
INT000005365	4/30/2019		Reconciliation Adjustment	Yes	CMADJ00001001		\$341.11
205 Transac							
	, ,						
FLCLASS ASSIGN	FL CLASS ASSI	GNED A				5,251.28	44 247 04
INT000005363	4/30/2019	INT	Reconciliation Adjustment	Yes	CMADJ00000999		\$4,347.84
1 Transac	tion(s)						
FLCLASS IMPACT INT000005364	FL CLASS IMPA 4/30/2019		Reconciliation Adjustment	Yes	. \$33 CMADJ00001000	5,816.47	\$717.38
1 Transac	tion(s)						
HEALTH	UNASSIGNED FU	דגם חוא	ANCE		\$1.64	8,675.21	
DAJ00005339	4/3/2019	DAJ	wire fee from admin sale	Yes	CMTRX00002386		
IAJ000005338	4/3/2019	IAJ	Sale of admin Wire Transfer		CMTRX00002386		\$855,950.01
IAJ000005340	4/3/2019	IAJ	correction	Yes	CMTRX00002387		\$0.50
INT000005369	4/30/2019		Reconciliation Adjustment	Yes	CMADJ00001005		\$1,633.54
4 Transac	etion(s)						
TMDACIII	TMDXCm EIIMD				¢F	01,403.08	
IMPACT IAJ00005335	IMPACT FUND 4/3/2019	IAJ	Deposit 04/03/19	Yes	CMTRX00002385		\$500.00
IAJ000005353	4/17/2019		Deposit 04/03/19 Deposit 04/17/19	Yes	CMTRX00002392		\$500.00
TUUUUUUUU	4/11/2013	TUO	poposit 04/11/15	100	0		,

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West Manatee Fire and Rescue CHECKBOOK REGISTER REPORT Bank Reconciliation

Page:

5 User ID: asetefano

Checkbook ID	Description		User-	-Defined 1		Current Balance		
Number	Date	 Туре	Paid To/Rcvd From	Reco	oncile	d Origin	Payment	Deposit
IAJ000005356 INT000005366	4/24/2019 4/30/2019	IAJ INT	deposit 04/24/19 Reconciliation Adju	ustment	Yes Yes	CMTRX00002395 CMADJ00001002		\$500.00 \$52.00
4 Transac	ction(s)					•		
TRAINING INTOOO05368	ASSIGNED FUND 4/30/2019	BALANC INT	CE Reconciliation Adj	ustment	Yes	\$2,423,990.64 CMADJ00001004		\$2,487.85

1 Transaction(s)

219 Total Transaction(s)

West Manatee Fire Rescue District

Operating Budget Variance 10-01-18 through 09-30-19

Income	REVENUES	Total	Budget	Variance
		4/30/2019	9/30/2019	
Accounts	Taxes, Fees, Funds			
2000	Tax Receipts	6,766,999.99	7,121,512.00	(354,512.01)
2002	Loan	-	=	
2003	Miscellaneous	1,950.00	1,500.00	450.00
2005	Inspection Fees	2,685.00	3,000.00	(315.00)
2006	Grants	5,000.00	5,000.00	-
	Total Taxes, Fees, Funds	6,776,634.99	7,131,012.00	(354,377.01)
Accounts	Interest			
2012	Interest - Checking	64,349.91	60,000.00	4,349.91
	Total Interest	64,349.91	60,000.00	4,349.91
Accounts	Reimbursement			
2019	Retiree Insurance Reimbursement	35,817.15	50,000.00	(14,182.85)
2020	Insurance Reimbursement	27,928.57	-	27,928.57
2021	EMS Reimbursement	21,000.00	36,000.00	(15,000.00)
2022	Supplemental Comp Reimbursement	10,260.00	21,240.00	(10,980.00)
2025	Tax Excess Fee Reimbursement	44,412.35	42,000.00	2,412.35
2027	Miscellaneous Reimbursement	15,193.73	-	15,193.73
2028	FEMA Reimbursement	33,945.94	-	33,945.94
2030	AFG Grant Award	116,637.00		116,637.00
2032	SAFER Award	93,290.55	40,000.00	53,290.55
2034	Sale of Surplus Property	873,262.12	10,000.00	863,262.12
5002	Cell Tower Lease	53,827.00	53,827.00	-
	Total Reimbursement	1,325,574.41	253,067.00	1,072,507.41
	Budgeted Use of Assigned Reserves	-	480,000.00	(480,000.00)
	Total Revenue	8,166,559.31	7,924,079.00	242,480.31

West Manatee Fire Rescue District

Operating Budget Variance 10-01-18 through 09-30-19

EXPENSES	EXPENSES	Total	Budget	Variance
	Wages and Benefits	Year to date		
3000	Salaries	1,647,416.89	3,018,581.36	(1,371,164.47)
3001	FLSA/Regular OT	228,377.23	401,704.23	(173,327.00)
3002	Special Event Overtime			-
3003	Education/Specialty Pay	40,822.18	111,630.00	(70,807.82)
3004	Longevity Pay	158,206.30	172,841.36	(14,635.06)
3005	Retirement Health Savings	33,153.35	81,788.73	(48,635.38)
3006	Reserve Pay	17,020.00	45,000.00	(27,980.00)
3007	FICA/Medicare	155,065.41	304,199.28	(149,133.87)
3009	Workers Compensation	107,980.00	178,609.16	(70,629.16)
3010	Health Insurance	541,872.97	787,149.02	(245,276.05)
3011	Administrative Uniforms	1,106.10	3,025.00	(1,918.90)
3012	Operations Uniforms	2,701.39	10,000.00	(7,298.61)
3013	FRS	71,306.42	112,700.58	(41,394.16)
3014	CH175	467,459.05	780,556.28	(313,097.23)
3015	General Retirement	7,662.20	14,666.74	(7,004.54)
3016	Compensated Expenses	19,054.24	15,000.00	4,054.24
3017	Commission Honorarium	8,750.00	15,000.00	(6,250.00)
3019	Retiree Insurance	36,085.63	50,000.00	(13,914.37)
	Total Wages and Benefits	3,544,039.36	6,102,451.74	(2,558,412.38)
	Maintenance			
3100	Building Maintenance	26,990.50	25,000.00	1,990.50
3102	Office Equipment Maintenance	1,685.99	5,000.00	(3,314.01)
3103	Vehicle Maintenance	49,634.30	75,000.00	(25,365.70)
3104	Communication Equip. Maintenance	1,554.44	7,000.00	(5,445.56)
3105	General Equipment Maintenance	761.76	4,000.00	(3,238.24)
3106	Rescue/Medical Maintenance	2,050.30	6,500.00	(4,449.70)
3107	Firefighting Maintenance	3,019.20	5,000.00	(1,980.80)
3108	USAR Maintenance	4,500.00	5,000.00	(500.00)
3109	Special Team Maintenance	4.99	2,000.00	(1,995.01)
3110	SCBA Maintenance	1,046.57	5,000.00	(3,953.43)
3111	Protective Gear Maintenance	407.10	7,500.00	(7,092.90)
	Total Maintenance	91,655.15	147,000.00	(55,344.85)
	Insurance			
3200	General Property/Vehicles	49,048.57	72,000.00	(22,951.43)
	Total Insurance	49,048.57	72,000.00	(22,951.43)
	Training			
3300	General Training	13,172.21	20,000.00	(6,827.79)
3301	Education Incentive	7,371.42	40,000.00	(32,628.58)
3302	Seminars & Conferances	13,557.95	15,000.00	(1,442.05)
3303	Reserve Training	W=	-	
3304	Training Aids & Supplies	553.91	1,500.00	(946.09)
	Total Training	34,655.49	76,500.00	(41,844.51)
	Office Expenses			
3400	Postage	989.38	1,300.00	(310.62)
3401	Printing	204.18	500.00	(295.82)
3402	Advertising	479.58	2,000.00	(1,520.42)
3403	Subscriptions	399.00	450.00	(51.00)
3404	Legislative	·	500.00	(500.00)
3405	Dues	5,823.00	7,500.00	(1,677.00)
	Total Office Expenses	7,895.14	12,250.00	(4,354.86)

West Manatee Fire Rescue District

Operating Budget Variance 10-01-18 through 09-30-19

	Cumpling			
0500	Supplies	1,783.96	8,000.00	(6,216.04)
3500	Office Supplies		5,500.00	(2,849.47)
3501	Station Supplies	2,650.53		
3502	Medical Supplies	9,521.69	31,000.00	(21,478.31)
3503	Small Tools and Minor Equipment	3,891.71	10,000.00	(6,108.29)
3505	Firefighting Supplies	7,657.59	10,000.00	(2,342.41)
	Total Supplies	25,505.48	64,500.00	(38,994.52)
	Utilities			
3600	Fuel	21,593.70	45,000.00	(23,406.30)
3601	Telephone/Cell/Pagers/Imobile	13,504.51	25,000.00	(11,495.49)
3602	Electric	16,005.30	35,000.00	(18,994.70)
3603	Water/Sewer/Garbage	8,514.79	15,000.00	(6,485.21)
5005	is varietisated to attribute place of the U			
	Total Utilities	59,618.30	120,000.00	(60,381.70)
	Fire Prevention			
3700	Fire Prevention	445.00	2,000.00	(1,555.00)
3701	Education Materials	107.00	5,000.00	(4,893.00)
3702	Codes	1,558.45	2,000.00	(441.55)
3703	Public Education/Open Houses	4,855.98	3,500.00	1,355.98
	Total Fire Prevention	6,966.43	12,500.00	(5,533.57)
	Special Services			
3900	Accounting Services	18,675.00	30,000.00	(11,325.00)
3901	Tax Collector	203,674.80	213,645.36	(9,970.56)
3902	Legal Services	19,817.25	35,000.00	(15,182.75)
3903	Contract Services	113,309.69	160,000.00	(46,690.31)
3904	EAP	810.00	2,500.00	(1,690.00)
3905	Medical Expenses	23,750.00	22,000.00	1,750.00
	Total Special Services	380,036.74	463,145.36	(83,108.62)
	Miscellaneous			
4100	Miscellaneous	4,934.57	10,975.90	(6,041.33)
4101	Grant Expenditures	2	_	
4102	Cadet Expenses	=	1,000.00	(1,000.00)
4103	Emergency Management	213.92	5,000.00	(4,786.08)
4100				222 00.200.000
	Total Miscellaneous	5,148.49	16,975.90	(11,827.41)
	Capital Outlay			
6000	Capital Expenses	458,333.38	480,000.00	(21,666.62)
	Total Capital Outlay	458,333.38	480,000.00	(21,666.62)
	Debt Service			
6200	Interest	28,207.36	129,607.28	(101,399.92)
6201	Principal	149,670.64	226,148.72	(76,478.08)
	Total Debt Service	177,878.00	355,756.00	(177,878.00)
	Total Expenses	4,840,780.53	7,923,079.00	(3,082,298.47)

3,325,778.78







Good Intent Unknown Call Incident

Service

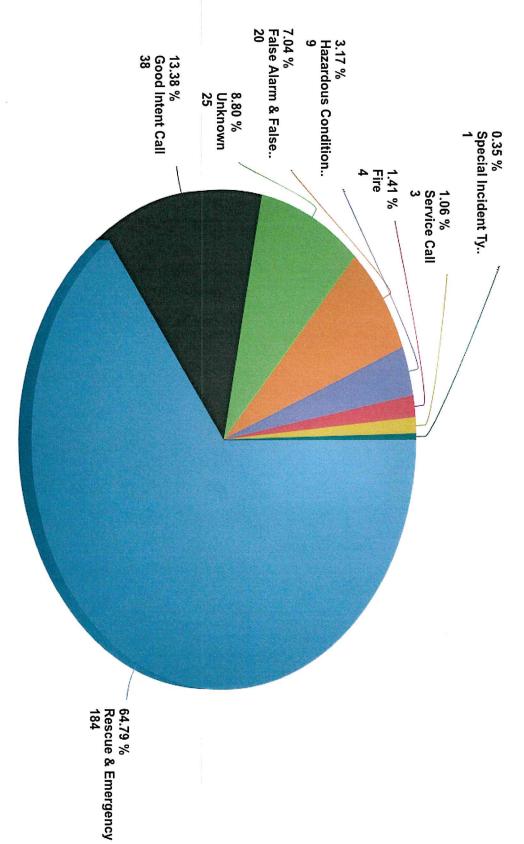
Hazardous False Alarm & False Call

Fire) Condition (No

Service Call Special Fire

Incident Type

Analysis by Incidents Type 04/01/19-04/30/19





West Manatee Fire Rescue

FIRE PREVENTION BUREAU P.O. Box 14028 Bradenton, Florida 34280

Phone: 941-761-1555 – Fax: 941-237-3935 "Excellence through Commitment, Courage and Compassion"

Fire Prevention Report April 2019

Inspections: Plan Reviews:

inspections.		I fall iteriews.	
Regular	2	Building	1
1st Recall	1	Temporary Use Permit	2
2 nd Recall	1	Hood Suppression	
3 rd Recall	11	Underground	1
> than 3 recalls	9	Electrical	
Sprinkler Inspection		Fire Alarm	
Alarm Inspection		Site	2
Pre-Fire Plans		Sprinkler	
Hood Inspection		Fireworks	1
Certificate of		Complaints	
Occupancy			×
Consultation/Site	1		
Total	25	Total	7

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Pm	h	ic	H.Y	1109	tin	n·

i ubite Education.		
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		1

Fire Investigations:

I II C III C COL	5		
Date	Incident #	Address	Type of Fire
4/09/19	3607600	6904 Manatee Ave W	Structure Fire
4/29/19	3607792	6001 Marina Drive	Vehicle Fire

West Manatee Fire Rescue Monthly Training Report

456		186.51		175.71	
41.22	STUMP	14.39	VOLLMER	15.56	PHILIPS
12.08	MOORE	27.64	TAYLOR	27.4	O'KELLY
31.97	MACDONALD	27.22	TACKETT	15.14	OZNOT
15.99	EASE	6.82	POWERS	11.82	LEIGH
82.39	KIMBRELL	34.3	PETROSINO	26.44	JASINSKI
4.24	NOSNHOſ	38.89	LAURICELLA	5.15	TIIH
56.65	SNIXAOH	0	KIERNAN	20.55	HAYGOOD
57.55	GASKILL	4.24	NOSNHOL	2.58	FRAZIER
44.73	TTIB	6.4	DILLON	19.4	FLORES
27.73	BENSHOFF	6.98	BERGBOM	13.22	BRUNNER
29.73	AGRESTA	5.24	BAGGETT	10.23	BOWEN
51.98	ADKINS	14.39	APPLE	8.22	BALZER
Hours	C- Shift	Hours	B-Shift	Hours	A-Shift
24				818.48	
				456	C-Shift
				186.51	B-Shift
				175.71	A-Shift
					Shift Training Hours
24	HR Conference	WPB	KICHAR	2607.83	Training Hours:YTD
Hours	Class	Location	Name	818.48	Training Hours:
		ed	Outside Training Attended	Or	April