

**WEST MANATEE FIRE & RESCUE DISTRICT COMMISSION
REGULAR MEETING**

*Minutes of June 16, 2020
Administration Building*

The meeting was called to order at 6:01 p.m. with the following members present: Randy Cooper, Larry Jennis, David Bishop and Al Robinson at administration building. George Harris via Zoom. The Pledge of Allegiance was followed by a moment of silence and the oath. Anyone wishing to address the Board should fill out a Comment Card and turn into the Fire Chief.

SPECIAL PRESENTATIONS: None

CHANGES TO AGENDA: None

PUBLIC COMMENTS: None

CONSENT AGENDA: Commissioner Jennis motioned to approve consent agenda as presented; seconded by Commissioner Robinson; Commissioner Bishop stated he would not vote on minutes as he was not present for meeting. Motion passed unanimously.

COMMUNICATIONS: Letters of support for the new Administration Building from City of Holmes Beach & Holmes Beach Police and Anna Maria Island Chamber.

CARRIED FROM CONSENT AGENDA: None

OLD BUSINESS:

A. *Administration Building:* Chief Rigney stated that the Civil Site permit was submitted to the City of Bradenton. This includes the proposed structure layout, parking, roadways, exterior lighting, site grading, utility connections, landscape, and easements. Hall Architects still are planning on completing the construction documents by August 3rd and Creative Contractors will prepare the Guaranteed Maximum Price to bring probably to the September meeting. If all goes according to plan, we would be looking for construction to begin around October.

NEW BUSINESS:

A. *August Meeting Date:* Chairman Cooper stated that the August meeting is on election day and he is a poll worker. He would like to see if it can be changed to another day of the week. Commissioner's Jennis, Bishop and Harris were in favor of changing to Wednesday, August 19th. Commissioner Robinson was unsure of his schedule and asked to bring this back next month to meeting. Will put on old business for July meeting.

B. *AED Grant:* Chairman Cooper stated that there are grants available from various agencies. We would train the staff at businesses. It is a win win situation. It should not cost us anything. In the grant we would ask for the AEDs plus maintenance cost. Commissioner Jennis motioned for Chairman Cooper to submit the AED Grant; seconded by Commissioner Bishop. Discussion followed. Commissioner Harris asked who would be in charge of making sure batteries stayed charge and maintenance was being done. Chairman Cooper stated that Fire Prevention would do when they do their inspections. Commissioner Harris asked how many we are looking at having. Chairman Cooper stated asking for 10 to begin with. Discussion ended. Motion passed unanimously.

C. *Utility Easement Agreement:* Chief Rigney stated that he has been working with our legal and the owner of BCG Developer Hidden Lakes, LLC. The company is still the owner of the roadway and the area where we would need to connect to Hidden Lakes sewer. The biggest hurdle we had with the property was that there was no sewer hookup available without obtaining an easement. An agreement has been reached in the nine-page document and we will pay \$10 for an easement to be able to connect to the sanitary sewer infrastructure. The District will be responsible for repairing anything that is damaged due to tying into their

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system. Staff is looking for approval to allow Chief Rigney to sign the easement agreement between the District and BGC Developer Hidden Lakes, LLC. Commissioner Bishop motioned to allow Chief Rigney to sign; seconded by Commissioner Harris; motion passed unanimously.

CHIEF'S REPORT: Chief Rigney wanted to congratulate Commissioner Jennis who is unopposed and for Seat 5 we have Robert Bennett, Steve Pontious and Derrick Warner. All three are great candidates.

OTHER REPORTS: Administrative Manager Kichar reminded members that they their financial disclosures are due by July 1st. She also reported that we have received reimbursement from Hurricane Michael in the amount of \$73,392 and that the Collier County Fires claim has been submitted in the amount of \$17,130 and they anticipate quick turnaround for this. We will then be up to date on all claims.

COMMISSIONER'S COMMENTS: Commissioner Harris inquired to how many cleared paramedics do we currently have. Chief Rigney stated that we have 10 on shift. Commissioner Bishop thanked Julie for the hard work on the FEMA grant. Commissioner Robinson discussed the changes in the years of the administration building. He stated he reluctantly got on board when he thought it was going to be \$800,000. He then had handouts to pass out concerning past hurricanes and where they have hit. He stated that this board needs to do some soul searching.

NEXT MEETING: Tuesday, July 20, 2020 at 6:00 p.m. at Administration building.

ADJOURNMENT: Chairman Cooper adjourned the meeting at 6:31 p.m.



Chairman *Commissioner*



Secretary

