

**WEST MANATEE FIRE & RESCUE DISTRICT COMMISSION
ADMINISTRATIVE BUILDING WORKSHOP**

*Minutes of May 21, 2019
Administration Building*

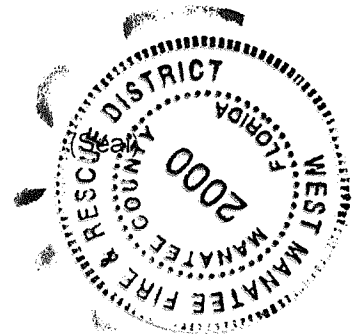
The work session began at 5:00 p.m. with the following members present: David Bishop, Larry Jennis, Randy Cooper, Al Robinson and George Harris at 5:10 p.m.

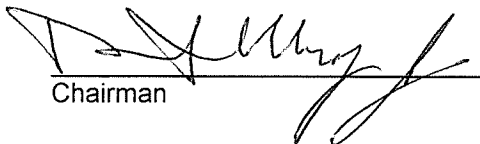
Chief Sousa stated that after last months meeting regarding the administration building, there was multiple direction from the board to bring back information. Chief Sousa stated that Battalion Chief Rigney would be showing a power point presentation and Bob Gause will present information as he was contracted out by the District to perform due diligence. Battalion Chief Rigney started with a power point depicting a direct hit of a hurricane. Most slides were when he was deployed for Hurricane Michael in the panhandle. He then showed that our old administration building sold for \$1,675,000, \$74,811 in closing, \$744,418 for the note payoff which brought net proceeds of \$855,951. Our administration has 7 employees on 40-hour schedule and 3 employees who are on 56-hour shift schedule.

Bob Gause then went over 4 parcels that have been identified. Parcel A is the King annex property; Parcel B is the lot at Palma Sola Presbyterian Church; Parcel C is the dentist location by Station 1 and Parcel D is the property behind Beall's. He stated that Parcel A was eliminated after last weeks meeting with the school board. Parcel B is partially used for stormwater retention and there is no shared parking. There are public use facility setbacks. This property would be eliminated as well. Parcel C gets very wet on the south end. It needs to be built up and would be limited to administrative offices only. Parcel D has potable water. City of Bradenton is very supportive. There is more than enough room for staged parking and a building. This property would require a lift station and directional boring to gain access to sewer utilities.

Chairman Bishop stated that he believes that Parcel C & D are doable. Commissioner Robinson asked what is our goal? Chief Sousa stated that the 1st goal is for day to day use and 2nd goal is for a location that would survive an event. Commissioner Cooper stated that Parcel D has more opportunities and Parcel C is nice and convenient. Chairman Bishop stated there will be discussion in the regular meeting.

Chairman Bishop adjourned the meeting at 5:56 p.m.




Chairman


Secretary

**WEST MANATEE FIRE & RESCUE DISTRICT COMMISSION
REGULAR MEETING**

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The meeting was called to order at 6:01 p.m. with the following members present: David Bishop, Randy Cooper, George Harris, Larry Jennis and Al Robinson. The Pledge of Allegiance was followed by a moment of silence and the oath. Chairman Bishop announced that anyone wishing to provide public comment on any of the agenda items should fill out a Comment Card located at the table by the door and hand them in to the Chief.

SPECIAL PRESENTATIONS: Promotions of Chad Brunner, Jay Johnson and Andrew Lauricella to the rank of Lieutenant.

Recess of meeting at 6:11 p.m. and resumed at 6:23 p.m.

PUBLIC HEARING 2019 FIRE ASSESSMENT RATES: Chairman Bishop opened the public hearing for Resolution 2019-02. Administrative Assistant Kichar verified it was published in the Bradenton Herald on 5/14/19. B.C. Rigney presented the 5 options that were requested at last month's meeting. Last year staff presented for a 2% for that year and a 2% this year. Staff recommends Option D which is 1.65% for residential and 5% for commercial. Chairman Bishop opened for public comment; there was none. Commissioner Jennis motioned to adopt Option D the 1.65% residential and 5% commercial; seconded by Commissioner Harris; discussion followed. Commissioner Robinson stated that we will be generating another \$185,000 and it is insignificant, and we don't need to raise it. Commissioner Harris stated that by previous studies we have come to the conclusion that our commercial rates are lower and have lagged a bit; support Option D. Commissioner Jennis agrees with comments of Commissioner Harris. Chairman Bishop called for a roll call vote. Commissioner Jennis – yes, Commissioner Cooper – yes, Commissioner Harris – yes, Commissioner Robinson – no, Chairman Bishop – yes. Motion passed 4-1.

CHANGES TO AGENDA: Commissioner Harris stated that he would like to remove new business a) June Meeting from agenda. Chairman Bishop approved. Item will be struck from agenda.

PUBLIC COMMENTS: Local resident Derrick Warner who is a retired Illinois Firefighter spoke concerning the building of our new administration building. He was a Chief of Air Operations for Hurricane Katrina. He stated that after his experience he believes we should build a very hardened facility that has room for police, EMS and a communications center. There are also grants with Homeland Security that can be pursued.

CONSENT AGENDA: Commissioner Jennis motioned to approve consent agenda as presented; seconded by Commissioner Harris; motion passed unanimously.

COMMUNICATIONS: None

CARRIED FROM CONSENT AGENDA: None

OLD BUSINESS:

- A. *Cortez Old Fire Station:* Chief Sousa showed an aerial photo and outside photo of the location. He then asked if Karen Bell could speak. She stated that she feels secure that their organization "F.I.S.H.", isn't going anywhere and it is common for some sort of fail-safe clause with its properties. Commissioner Jennis asked if there was any reason why the status quo needs to be changed. Ms. Bell stated personally she does not see a problem and F.I.S.H. is fine and strong. Commissioner Cooper stated the chances of us needing it are pretty remote. Commissioner Harris asked what other interest F.I.S.H. has. Kim McVey stated the church property across the street and the F.I.S.H. preserve. Commissioner Robinson stated that if it isn't broke don't fix. Chairman Bishop appointed Commissioner Coper to attend the June F.I.S.H. meeting and report back to our meeting next month.

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- B. *Contract Services with other Fire District's:* Commissioner Harris stated that his is on the backburner right now and would like to strike from agenda at this time. Chairman Bishop approved. Item will be removed.
- C. *Station 3 Remodel:* Chief Sousa stated that this item will be part of the budget process coming up and would like to strike from agenda at this time. Chairman Bishop approved. Item will be removed.
- D. *Future Capital Outlay Expenses:* Chairman Bishop stated that this ties to our workshop and would like to have a vision for staff and would like to have a motion of building a future administration building and discussion about the options. Commissioner Cooper motioned to consider building a new administration building; seconded by Commissioner Robinson. Commissioner Harris requested amending the motion to state "move forward" instead of "consider". Commissioner Cooper agreed to amend the motion; motion passed unanimously. Chairman Bishop stated the second part of this is discuss the options. Commissioner Cooper stated he would like to move forward with looking at Option C & D (Dentist building or property by Beall's) and talk to owners to negotiate prices. Commissioner Harris stated that he is a little bit discouraged that there are not a lot of properties out there and these locations don't serve the best needs of the district. Think we should be looking more at the King property. Commissioner Robinson wanted to hear more from Derrick Warner for him to summarize. Mr. Warner stated to build a hardened building, along with police, EMS, etc. in the event of a disaster. Chairman Bishop stated that he agrees with Commissioner Cooper on Option C & D. There are advantages and disadvantages on both. Commissioner Cooper motioned to direct staff to look into parcel's C & D and talk to the owners to come down with some hard prices and come back with a recommendation; seconded by Commissioner Harris amending motion to include looking at cost of utilities, lift station, fill dirt, etc.; motion passed unanimously.

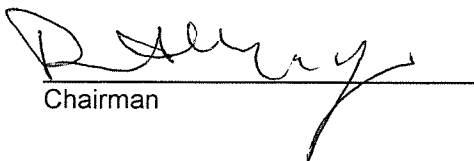
NEW BUSINESS: None

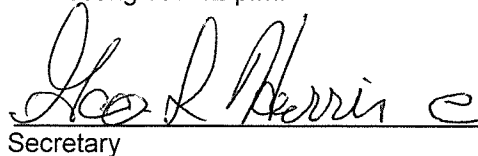
CHIEF'S REPORT: Chief Sousa stated that Cedar Hammock had the Appropriations Bill signed for funding of the training facility, it is now awaiting the Governor to sign. We are waiting for 4 more of our medics to become charge medics in the next few months.

COMMISSIONER'S COMMENTS: Commissioner Robinson wanted to apologize for second guessing on the administration building and thanked the guest speaker for his comments. Chairman Bishop stated that BC Rigney's contract should be presented next month. He also stated that he was looking for a longer contract of 5 years instead of 3 years and some incentives and milestones.

NEXT MEETING: Tuesday, June 18, 2019 at 6:00 p.m. at Administration building.

ADJOURNMENT: Chairman Bishop adjourned the meeting at 7:12 p.m.


Chairman


Secretary

