

**WEST MANATEE FIRE & RESCUE DISTRICT COMMISSION
REGULAR MEETING**

*Minutes of March 20, 2018
Administration Building*

The meeting was called to order at 6:00 pm with the following members present: Larry Jennis, George Harris, and Al Robinson. Randy Cooper and David Bishop had excused absences. The Pledge of Allegiance and a moment of silence were followed by the administration of the oath to all present. Chairman Jennis announced that anyone wishing to provide public comment on any of the agenda items should fill out a Comment Card located at the table by the door and hand them in to the Chief.

CHANGES TO AGENDA: Add revised February 2018 Budget Variance to Consent Agenda

PUBLIC COMMENTS: None

CONSENT AGENDA: Commissioner Robinson motioned to approve consent agenda; seconded by Commissioner Harris; motion passed unanimously.

COMMUNICATIONS: None

CARRIED FROM CONSENT AGENDA: None

OLD BUSINESS:

- A. *Administration Building Update:* Chief Sousa reported that we have a formal contract from Oasis School that is in review with both parties' attorneys. Will be shooting for possible special meeting sometime next week to approve contract. The contract is for full price; 60 days due diligence period for them; initial deposit of \$5,000 and within 15 days of boards acceptance of the contract then an additional \$25,000; closing on or before May 31st.
- B. *Non-ad Valorem Assessment Exemptions:* Chief Sousa stated that he and Chairman Jennis met with our attorney and he needs more time to research the topic and investigate the legality of our resolution and our enabling legislation. Chief Sousa stated that the motion that was passed last month would need to be reconsidered and then to delay taking any actions on exemptions until our attorney has more time to research. Commissioner Robinson motioned to delay any action that the board would take in regards to changing how we treat exemptions; seconded by Commissioner Harris with discussion. Commissioner Harris stated he recalled that the vote was only on notification and not changing the tax roll. Commissioner Harris rescinded his second because he did not think it was necessary. Chairman Jennis stated he recalled discussion about writing letter but didn't require it. Commissioner Harris agreed that it wasn't in form of a motion. Further discussion. Commissioner Robinson stated he would put in form of a motion staff recommendations (executive summary in packet). Commissioner Harris stated we can't reconsider a vote we didn't make. Commissioner Robinson rescinded his motion.

NEW BUSINESS:

- A. *Annual Reports:* Battalion Chief Rigney reviewed the 2017 Annual Report. One of the requirements for Manatee County for the COPCN is that we send them an annual report every year.
- B. *Capital Purchases:* Battalion Chief Rigney presented the capital outlay that was approved for this current fiscal year. He reviewed the items that have been purchased and what would not be completed or delayed and would like to substitute some items as presented in his memo. This will not go over the initial budgeted amount for capital expenses. Commissioner Harris motioned to approve; seconded by Commissioner Robinson. Discussion followed. Commissioner Harris inquired about the SCBA. Rigney stated we did not get the last grant and have applied one more time. The new NFPA updates with the air packs come out in 2018. Discussion ended. Motion passed unanimously.

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C. *Policy Updates:* Battalion Chief Rigney stated that Julie put these policy updates together. The old policy had the cash management and the investments together. We have now broken them apart. Investment policy would have investments approved by board resolution. Chief Sousa stated that the old policy was restrictive on reserve funds. There are now multiple investment pools with higher rate of returns. Once we get the policy adopted we can take a portion of reserve funds to move funds to other custodians. Commissioner Harris motioned to approve policy 13.7.0 and 13.11.0; seconded by Commissioner Robinson; motioned passed unanimously.

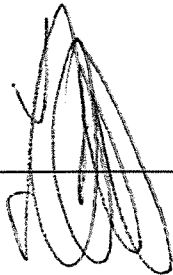
CHIEF'S REPORT: Chief Sousa stated that we have started the ALS vehicle on the island. We have two on pick up and two on E131. Program is working out very well. We have had two conversations with City of Bradenton in regards to closest unit response. We currently have mutual aid or automatic aid, but we do not have closest unit response. This is all preliminary discussions as it is a complicated issue. Reminder that next month we have the budget workshop at 5:00 p.m. and our auditor will be here in May to give report.

COMMISSIONER'S COMMENTS: Commissioner Harris stated he is very happy that our ALS service is going well. He asked if our call volume is up with the rescue and how do the guys feel about that. B.C. Rigney stated that our guys seem to like it and had about eight calls with the rescue yesterday.

NEXT MEETING: Tuesday, April 17, 2018 at 5:00 pm for Budget Workshop followed by regular meeting at 6:00 pm at the Administration Building.

ADJOURNMENT: Chairman Jennis adjourned the meeting at 6:45 pm; motioned by Commissioner Harris; seconded by Commissioner Robinson; motion passed unanimously.

Chairman



Secretary

